



## Behaviour Policy Addendum - September 2020

### Rationale

This addendum has been written to highlight some of the more specific areas for dealing with behaviour whilst we are managing the ongoing COVID-19 pandemic.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We will continue to follow the existing behaviour policy with regards to positive behaviour reinforcement. This centres around our Rainbow Rules as before. Class Dojos (in class) and merits or privilege cards are to be given in the same way and positive praise used to reward good behaviour, safety and engagement.

It is important to note that children will be returning to school, all having had very different experiences of being at home following lockdown or self-isolation. We will show patience and offer reassurance and support. The THRIVE approach will continue to be central to how all adults support and navigate children through the transition back to school. Following any prolonged lockdown, it is intended that our "Recovery Curriculum" will promote positive wellbeing and assist reintegration back to school.

The main principles to remember whilst in school are that we need to keep adults and children safe by limiting movement around the site. To mitigate the chance of transmission, children will remain in their year group bubble throughout the day for all learning and break / lunchtimes. In most circumstances, adults will also be assigned to a bubble and for those working across bubbles a 'close contact' log will be maintained for track and trace purposes.

### Main Points

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact the Headteacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements.

We expect pupils to adhere to the Rainbow Rules as normal as well as the additional COVID Rainbow Rules (see appendix).

Low-level behaviours will be dealt with in the classroom using the Good To Be Green staged approach as before. If these low-level behaviours become persistent, then a senior leadership team member will be alerted and the behaviour will be addressed as stated in the policy. Green, Amber and Red Letters will continue to be sent home. For children who progress to a Red Letter within a term or receive an Automatic Red Letter, socially distanced internal seclusions (one day) will continue to take place.

The following unacceptable and intentional behaviours will result in a referral to the Headteacher via a 'yellow slip email' who will determine whether an Automatic Red Letter and internal seclusion should be issued or whether a possible fixed term exclusion applies:

- Serious acts of violence towards other children or adults (including biting or spitting)
- Acts of Prejudice, including Racism
- Fighting
- Bullying
- Swearing
- Stealing
- Being verbally abusive or rude to a member of staff.

### **Beyond Classroom Intervention**

As outlined in the Behaviour Policy, when children have been through the entire process of sanctions without noticeable improvement then they are considered for a more bespoke intervention. In these circumstances the Good To Be Green staged approach will not apply. An individual child will follow the 'Cuckmere System' where they have a weekly timetable and they are able to achieve a score of 5 to 0 for each session on a daily basis. Children can also be awarded bonus points and reward time at the end of a morning or afternoon for positive behaviour choices. If a child scores a 0 then they will be required to pay back missed learning opportunities during their break or lunch time. An agreed time frame is set and explained to the child based on each behaviour incident. At this point reward time will also be lost and they will sit outside an allocated senior leader's office to complete their work. This weekly chart will be shared with parents/carers to celebrate achievement or to discuss concerns and possible reasons for behaviour that has escalated.

The child and behaviour management strategies deployed by the class teacher and other adults will be monitored by the Inclusion & SEMH Manager depending on the concern. Risk assessments and risk reduction plans will also be reviewed to refine provision and to maximise opportunities for primary strategies to be used, e.g. soft landings, the use of a trusted adult or learning breaks. The next stage, including involvement from external agencies, will be informed by these observations and in some cases a Pastoral Support Plan will be developed. It is expected that the parent / carer of the child is fully engaged with the content of the Pastoral Support Plan and they attend required meetings.

In addition to our Behaviour Policy, in order to keep the children COVID safe, all children will be strongly encouraged to;

- Keep a reasonable 2 metre distance at all times, especially from adults.
- Not to access the adult “safe zone” in the classroom that is designated by the black/yellow tape on the floor.
- Wash hands at regular intervals throughout the day.
- Not put any items of equipment in their mouths.
- Only use their own stationery, which will be kept on their own desk.
- Stay within their bubble at all times, under direction from the teacher.
- Stay within their outside space during play and after eating at lunch in their zone/classroom.

As always, the safety of our children and staff will be the priority so if some behaviours displayed by a child show a disregard for this safety and COVID rules are deliberately broken (e.g. entering another year group bubble, touching the belongings of others, coughing or spitting towards others) - the following procedure will take place:

**Stage 1 - First Time** - Automatic Red Letter (internal seclusion) and telephone call home to explain that the behaviour is unacceptable.

**Stage 2 - Second Time** - Automatic Red Letter (internal seclusion) and meeting with the parents (e.g. socially distanced inside or outside). A risk assessment will be put in place and explained to parents, as there is a health risk to others.

**Stage 3 - Third Time** - Automatic Red Letter and meeting with the parents. Provision for the child to be discussed.

**Stage 4 - Fourth Time** - Automatic Red Letter and meeting with the parents. Provision for the child to be reviewed.

**Stage 5 - Fifth Time** - Possibility of a fixed term exclusion.

We expect parents to take responsibility for their own children’s behaviour and support the school with any decisions taken. We face very challenging times as a result of the pandemic; children’s deliberate poor behaviour should not jeopardise the health and safety of others.

If any close contact or intervention is needed by an adult, then PPE should be worn.

Some children may have already displayed behaviours (such as running away from staff, leaving the classroom, spitting or biting) prior to lockdown. If this is the case, then a risk assessment would have already been completed by the pastoral team and a discussion with parents undertaken. Therefore if an incident occurs, they will automatically progress to Stage Three.

Our existing Rainbow Rules have been developed to incorporate COVID expectations and rules for children. This will provide the common language that all adults use.

### **Expectations for Attendance**

Government guidelines state that pupils that are of compulsory school age must be in school unless a statutory reason applies.

It is vital for all children to return to school to minimise as far as possible the longer term impact of the pandemic on children's education, wellbeing and wider development.

Missing out on more time in the classroom risks pupils falling behind further. Those with higher overall absence tend to achieve less well. School attendance is therefore mandatory from September 2020.

Those who have COVID-19 symptoms, or who have someone in their household who does, should not attend school.

### **Expectations for Uniform**

From September 2020, all pupils must wear full school uniform to school. The school's uniform for PE must also be worn for games, gymnastics and dance sessions. For more information on school uniform expectations, please see the school's website.

### **Expectations for Pupils at Home - Remote Learning Rules**

If pupils are not in school due to isolation / lockdown, we expect them to follow all of the rules set out below (unless ill with symptoms):

Parents should also read the rules and ensure their children follow them. Parents should contact the Head if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

- 1) Parents must be contactable during required times and if asked, pupils can be spoken to by the school.
- 2) Pupils must complete work each day set by teachers using Google Classroom.
- 3) Teachers must be alerted if pupils are not able to complete work using Google Classroom so that alternative arrangements can be made to ensure continuity of learning.
- 4) Children must use proper online conduct, such as using appropriate language in messages

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will expect parents to work with the school to overcome any issues.

### **Monitoring Arrangements**

This addendum applies until further notice.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

### WE LISTEN

- Drop off time - listen to your family outside of gate, remembering your bubble.
- At the gate listen to school adults and follow instructions to stand on a yellow dot.
- Follow school adults instructions all day in your POD and outside at play/lunch.
- Pick up time, listen to school adults and remain on the yellow dot until told to approach the gate and meet your family adult.

### WE ARE HONEST

- If you are feeling ill at any time, please tell an adult straight away.
- Talk to an adult if you are feeling worried or upset, they will be able to help you.

### WE WORK HARD

- You will need to try your best with your learning whilst in your Pod. The adults are there to help you if you get stuck.
- The adults may not come into your bubble and will mark your work using their computer!
- There will be some Wellbeing activities to do, please join in

### WE ARE KIND AND HELPFUL

- Please remember to be kind to others. You might not always know how people are feeling inside.
- You can be helpful by listening to the adults around you and following instructions.
- It will be important for you to tidy up the space where you have been working.
- Please remember to social distance from others and keep out of their bubble.
- Remember to wash your hands regularly

### WALK SENSIBLY AROUND THE SCHOOL

- There will be a specific toilet that is to be used for your Pod. Please put up your hand when you need to use the toilet and an adult will let you know when you can go. Remember to follow the arrows in the corridors.
- Remember to follow the arrows and adult instructions when moving sensibly around the school. You will need to stay 2 meters from the person in front and behind you.
- You will not be allowed to use the gym equipment or Trintail whilst outside.
- If you need to use the stairs, please sanitise your hands if you use the hand rails.
- Fire Doors may be propped open, this is fine. Please leave them open.

### We are honest

### We listen

### We look after property sensibly around the school

### We are gentle and calm

### We are kind and helpful

### We work hard

### We have good manners and walk sensibly around the school

### WE LOOK AFTER PROPERTY

- Look after your property in school (lunch box water bottle, stationery, chromosomebook). Keep these in your bubble at all times. Only use the equipment that you have been given, please do not share anything. Keep your workstation bubbled.
- If your water bottle needs filling, please put your hand up and an adult will help you
- If you use your POD equipment at playtime and lunchtime, please bring it back into your POD and give it to an adult for cleaning
- Remember to leave all equipment on your table at the end of the school day
- Please remember to place all your rubbish in the pedal bin

### WE ARE GENTLE AND CALM

- It will be important to stay calm and sensible whilst you are in school. This will help everyone to feel happy and able to join in the activities for the day.
- If you need to cough or sneeze, please do it into a tissue or your elbow. Remember to throw the tissue in the lidded bin afterwards.
- "Catch It, Kill It, Bin it" with any germs
- Try not to touch your face throughout the day