

**Shinewater
Primary
School**



Intimate Care

Approval Date	Policy Reviewer	Title	Chair of Governors
July 2023	Mrs H Evason	Headteacher	P Metham
Frequency of Policy Review	Annually		
Version	4		

Policy Statement

No child is excluded from participating in our setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent whatever their age. We work with parents towards toilet training at the appropriate age unless there are medical or other developmental reasons why this may not be appropriate at the time. We see toilet training as a self-care skill that children can learn with the full support and non-judgemental concern of adults.

Aims

The aim of this policy is:

- To safeguard the rights and promote the welfare of children.
- To provide guidance and reassurance to staff who are required to change a child's nappy or support a child in cleaning themselves.
- To assure parents/carers that staff are knowledgeable about personal care and that their individual concerns are considered.
- To protect children from discrimination and ensure inclusion for all.

Basic Principles

At Shinewater Primary School and Nursery we will bear in mind the following principles when nappy changing or supporting a child who has had an accident:

- Children have the right to feel safe & secure.
- Children will be respected and valued as individuals.
- Children have a right to privacy/dignity when staff are meeting their needs.
- Children are supported in their understanding of toileting procedures so that they are led to independence.

Procedure

- Parents will be responsible for providing all nappies and wipes and a spare change of clothes on their child's bag.
- Only employed Shinewater Primary School and Nursery staff are responsible for changing or cleaning children.
- All Nursery children will be taken to the toilet area to be changed where the changing table is situated. Children who are no longer of a Nursery age will be changed or cleaned in the care suite.
- Where possible nursery aged children will be changed by their Key worker.
- Staff member will notify another staff member that they are changing a child and will be in view whilst changing them.
- If an adult is changing a child in the care suite, a second member of staff must be always present.
- They will be encouraged to lie down on the changing unit.

- Blue paper will be put down prior to changing.
- Gloves and an apron will be worn by staff when changing a nappy and/or clothing.
- Soiled nappies and gloves will be disposed of in a nappy sack and placed in a designated nappy bin.
- A child's clothing will be placed into a labelled plastic bag and spare clothes will be given.
- The spare clothes will be washed by the parent and returned to school.
- Borrowed clothes are recorded in a book.
- The changing unit will be wiped down with antibacterial spray.